

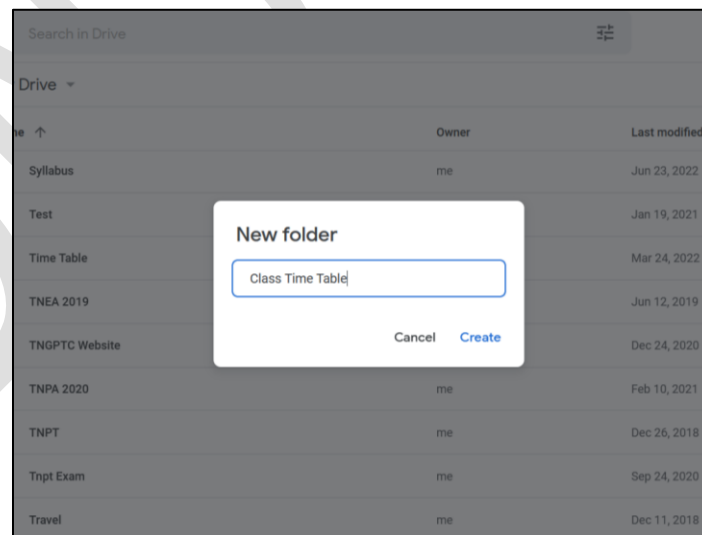
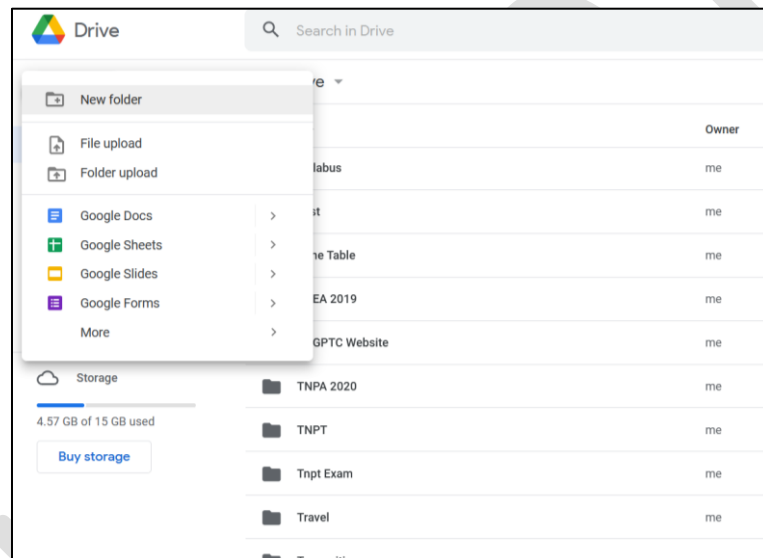
## Ex. No 1

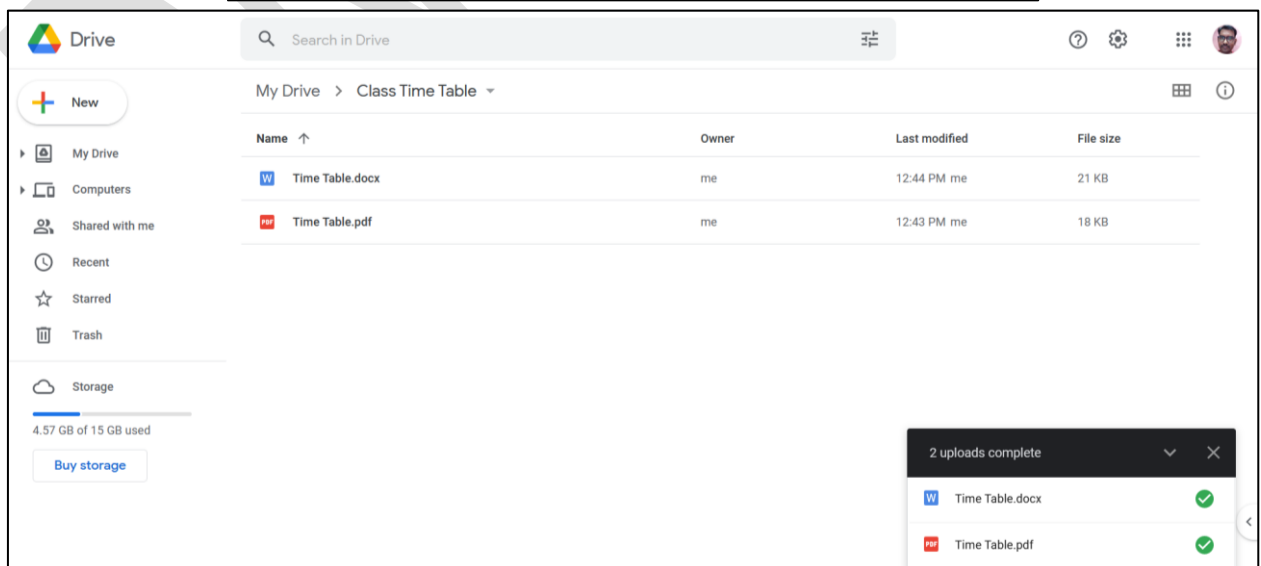
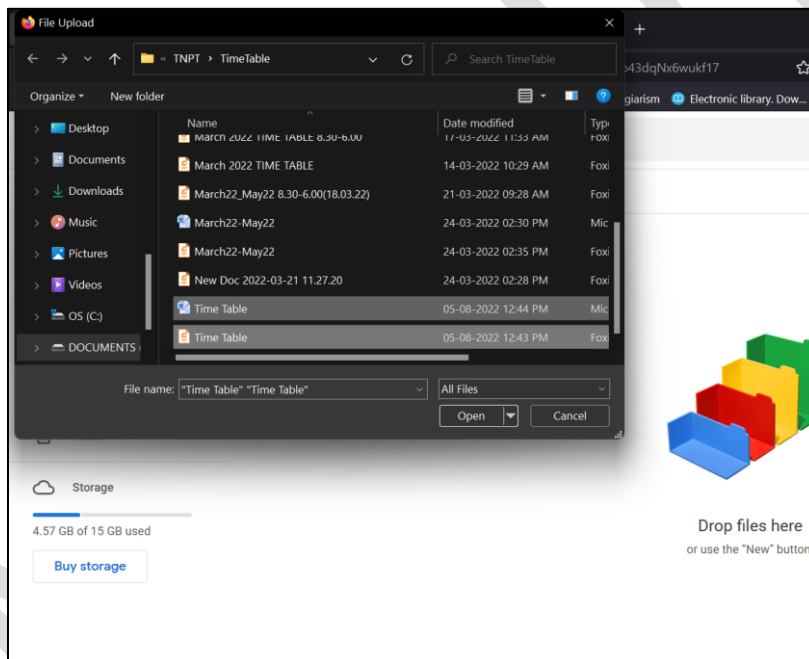
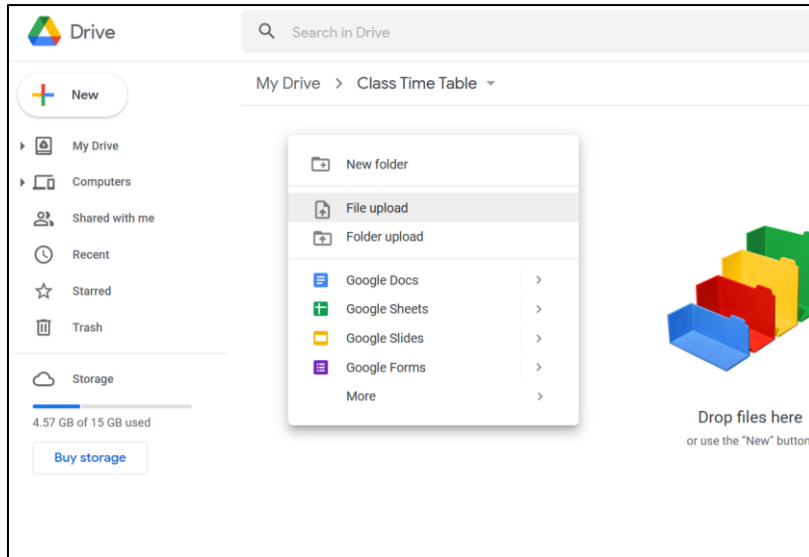
## SaaS Implementation – Time Table

**Aim:** To implement program on SaaS to create a word document of your class time table and store locally and on cloud with doc and pdf format.

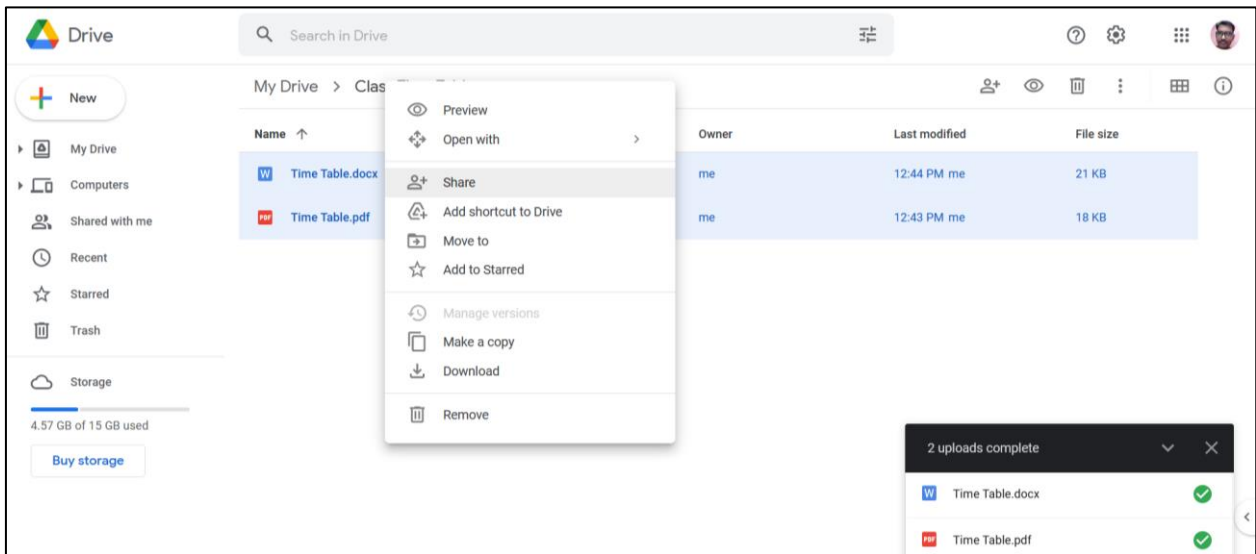
### Procedure:

1. Create a word document of your class time table using word processing software on your computer.
2. Save the document in doc and pdf format.
3. Login to **Google Drive** using your email-id and password.
4. Create a folder in Google Drive and upload the created doc and pdf files in it.

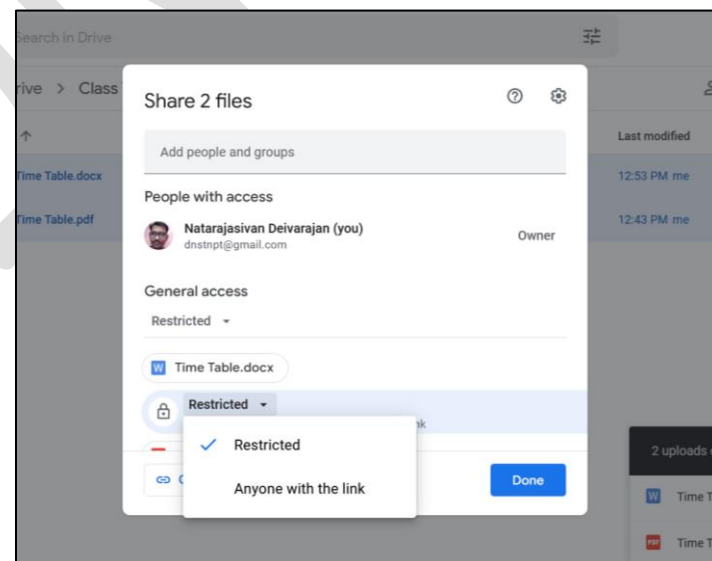
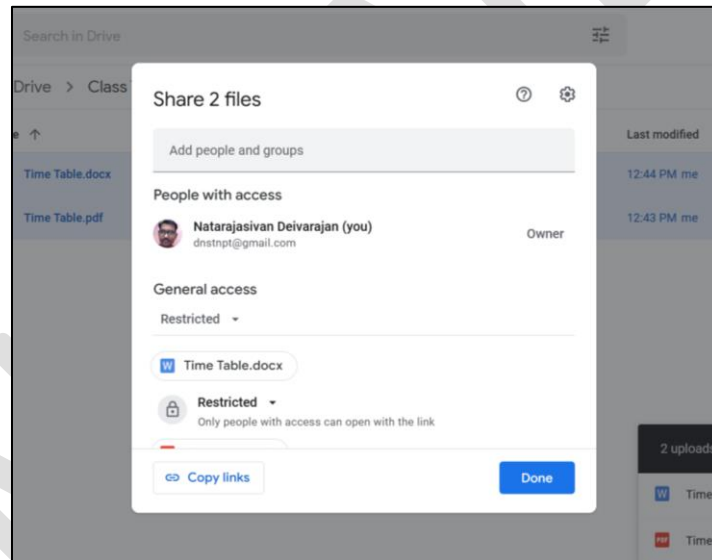




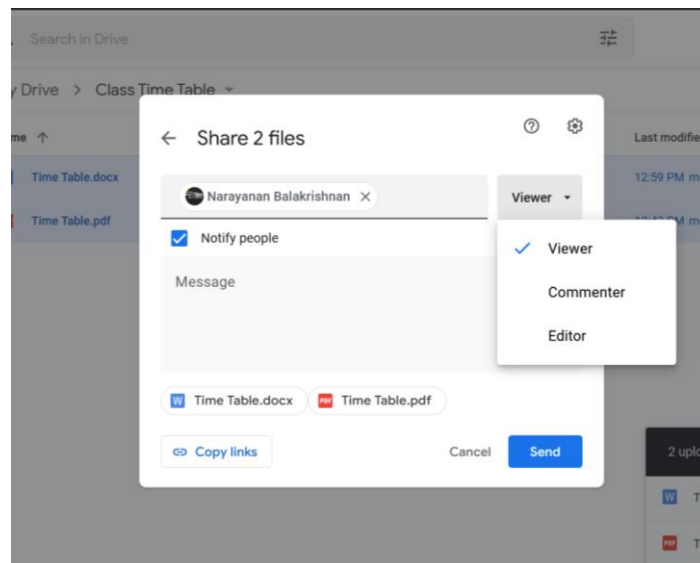
## 5. Right click on the uploaded files and select Share option



## 6. Select file access type.



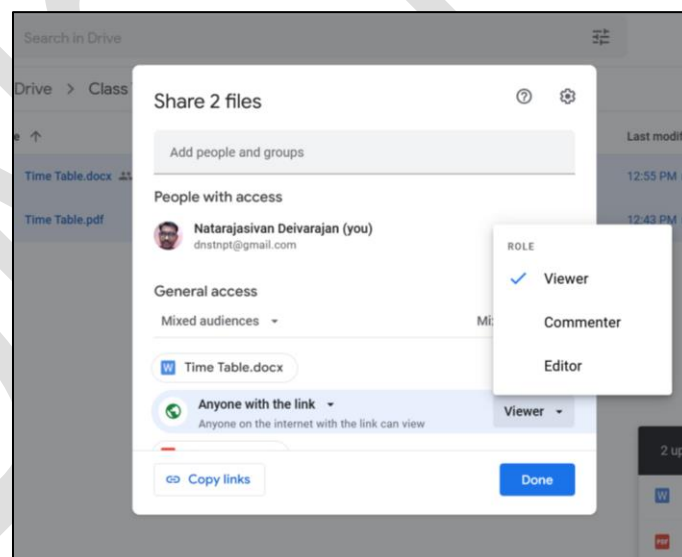
7. When you choose “Restricted” access add the Gmail ID of the receiver and select the role of the receiver. Send the files.



## 8. Roles

- a. Viewer: People can view, but can't change or share the file with others.
- b. Commenter: People can make comments and suggestions, but can't change or share the file with others.
- c. Editor: People can make changes, accept or reject suggestions, and share the file with others.

9. When you choose “Anyone with the link” select the role of the person who will access the file with the link. Send the file



10. Access will be updated in the Google Drive.

11. Files can be accessed by the person with whom you have shared or it can be accessed using the link.

## **Result:**

Thus SaaS implementation by creating Time Table word document is completed and verified.